

Discovery Charter School

**1100 Camino Biscay
Chula Vista, CA 91910**

**Board of Directors
Regular Board Meeting
Tuesday, March 12, 2024
5:30pm**

MINUTES

I. Opening Procedures

A. Call to Order at 5:30pm

B. Roll Call

Members Present: Rochelle Carroll, Sara Roa, Morgan Appel, Harry Sevel

Members Absent: Tara Zaragoza

Others Present: Neil MacGaffey, Erika Alamo, Rubi Palomares

C. Pledge of Allegiance led by student, Syara Platero

D. Speech Contest Presentation

- 5th Grade Teacher, Mrs. Claudia Hernandez, shared her experience coaching the 23-24 Speech Contest. Student finalists, Syara Platero, Ellie Markham, Iris Meinung and Isabella Dorsey, also presented and talked about their experience participating in the speech contest this year. The Board members congratulated the students and shared how proud they were for their participation and amazing work.

II. Approve Agenda

(Action)

Motion: Appel

Second: Sevel

Vote: MCSU

III. Approve Minutes from the February 20, 2024 Regular Board Meeting (Action)

Motion: Sevel

Second: Roa

Vote: MCSU

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda - None

B. Public Comment – Items not on the Agenda – None

V. Executive Director’s Report (Information/Report)

- Mr. MacGaffey shared an update on the lunch time composting efforts and shared pictures of some amazing students that are helping with this initiative.
- He shared images of 6th grade camp and reported that teachers and students had a great time during this field trip.
- Ms. Ybarra led Discovery’s Read across America Week recently, and it was a great celebration of with students and staff participating in daily activities.
- Mr. MacGaffey reported that Discovery finished upper grade ELPAC testing and thanked Mrs. Alamo, Mrs. Ulloa, Mrs Schrum and Ms. Kobatake for their amazing work testing our students.
- Mr. MacGaffey reported that he is excited about the recent LCAP meetings taking place and shared his excitement about the new metrics and goals the team is working on.
- During our next Board meeting, he will share the results of our recent Thought Exchange survey.
- We had a successful campaign with the YMCA coin drive and raised \$661, which helped to meet the goal of \$2,000.
- Mr. MacGaffey reported that together with Mrs. Alamo, they have completed many SART meetings recently. He shared the positive effects he has been seeing as a result of providing support and communication to parents.

VI. 2nd Interim Budget Report (Information/Report)

- Mr. MacGaffey shared the budget cycle summary and presented a summary of our unrestricted revenue and expense summary for our second interim budget as of January 31st, 2024.

- He shared that our reserve dropped to 15.5%, which is still a healthy amount, even with the raises affecting the ending balance.
- Board members thanked Mr. MacGaffey for his presentation, all his efforts, and were pleased with the reserve amount.

VII. Board Announcements

- Mr. Sevel congratulated Mr. MacGaffey for his great report.
- Dr. Appel congratulated all staff and students for a fantastic job.
- Mrs. Roa reiterated that there are always great things happening at Discovery and recognizes the team effort. She loves coming every month and hearing about the great things happening.
- Mrs. Carroll thanked everyone for everything they do and wished everyone a fantastic Spring break.

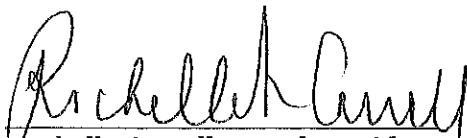
VIII. Adjournment

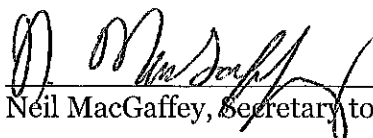
(Action)

A motion was made by President Carroll to adjourn the meeting at 5:55pm

Motion: Appel Second: Roa Vote: MCSU

The next regular meeting of the Discovery Charter School Board of Directors will be on Tuesday, April 16, 2024, at 5:30pm.


Rochelle Carroll, Board President


Neil MacGaffey, Secretary to the Board